

Kraków,

.....
(academic teacher's name and surname)

.....
(project crp No.)

.....
(position)

.....
(project manager)

.....
(organisational unit)

.....
(Unit's MPK No.)

research and educational staff member

educational staff member

Prof. dr hab. Piotr Jedynak
Vice-Rector for Human Resources and Financial Management

via

Prof. dr hab. Piotr Kuśtrowski
Vice-Rector for Research

via

.....
Dean of the Faculty

Motion for reduction in teaching load for the reason of project performance

Dear Rector Piotr Jedynak,

due to performance of the project (name of the project) within the period from to contract No., I kindly ask you for reduction in my teaching load by (number of hours or percent of reduction) from in the academic year/....., in accordance with the Work Regulations of the Jagiellonian University. Teaching load reduction was included in the project assumptions and estimate¹.

Applicant's justification:

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.....

.....
(Applicant's signature)

Dean's opinion:

.....
.....

.....
(date, stamp, Dean's signature)

Rector's for Research opinion:

.....
.....

.....
(date, stamp, Rector's signature)

Rector' for Human Resources and Financial Management decision:

.....
.....

.....
(date, stamp, Rector's signature)

¹ If applicable